

Information for those recommended for being enrolled in government-funded places

If you are recommended for being enrolled at St Petersburg University (your identification number is in the green zone), you must follow the following procedure:

1. You must send an email confirming [your intention to study at St Petersburg University](#) or an email with [refusal to study at the University](#) to admission@spbu.ru. You must also upload the relevant document to your Personal Account by 25 March 2022.

Nota bene! * Please inform us in the e-mail if you are selected according to a quota as part of the selection conducted by the representative offices of the Russian Federal Agency Rossotrudnichestvo or foreign missions. * If you are on the territory of the Russian Federation and you need to extend your visa, then inform us about this fact and also send a copy of your valid visa.

In case of refusal of the recommended applicant, the next applicant on the list will be sent an email about the possibility of studying at St Petersburg University. The applicant is recommended for being enrolled for the programme in which they have the maximum score in accordance with the priorities specified in their application for studying.

2. Make sure that all the necessary documents are submitted to your Personal Account:
 - [an application form](#): it must have a photograph; indicate your field of study in section 24.1, 24.2 and 'St Petersburg University' as the organisation in section 26; and be uploaded in one pdf file
 - **the applicant's consent** to the processing, transfer and storage of personal data
 - a signed application from the Personal Account for enrolment to a specific academic programme, uploaded in one pdf file
 - medical certificates: on absence of contraindications to study (the certificate must state that there is not a medical reason preventing you from studying); and HIV and AIDS negative certificates
 - final educational credentials (certificate/diploma) with the summary of academic records

Educational credentials issued by a foreign state must be certified by apostille or consular certification (if there is no international agreement on the abolition of certification). The certification requirement can be checked on the [website](#). Educational credentials issued in a foreign language must be translated into Russian after being certified / apostilled. The translation must include a copy of the document being translated. The translation must be certified either by a Russian notary or by the Consulate of the Russian Federation in the country where the educational credentials have been issued (the translation can be certified by a notary in the country where the educational credentials are issued if there is an agreement with this country on the abolition of certification). If you have any questions on preparation of documents write to recognition@spbu.ru

3. You must read **the Rules of stay in the Russian Federation of foreign citizens and stateless persons**, and sign and upload the Statement of Understanding to the Applicant's Personal Account.
4. After submitting all the necessary documents, the Admissions Office will send your profile for consideration to the Ministry of Science and Higher Education of the Russian Federation. Upon completion of data entry into the system, you will receive a letter of notification to confirm your email.
5. On the basis of the 'referral for studying' document issued by the Ministry of Science and Higher Education of the Russian Federation and all the necessary documents, you will be enrolled to study in the degree programme. Information about the beginning of the teaching process will be available at a later date.

6. Information about living in a hall of residence will be published at a later date. Follow our announcements on the [Extra-curricular activities portal](#)
7. If you are in St Petersburg and reside at a private address, you must register your residence at your residential address. Please email to pvo@spbu.ru copies of the following documents: passport, migration card, visa (if any), residence permit, temporary residence permit (if any), registration. You should indicate your telephone number and e-mail.
8. All international students arriving for study must purchase a voluntary medical insurance policy at any insurance company (the estimated cost is 6,000 to 7,000 roubles).